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| **SOLICITUD DE LICENCIA PARA REALIZAR PARCELACIONES Y SEGREGACIONES DE FINCAS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **1.DATOS DEL PROPIETARIO DEL INMUEBLE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **El solicitante-interesado, será el titular del expediente administrativo y el obligado al pago de las exacciones urbanísticas que se devenguen.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nombre | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | NIF | | | | | | |  | | | | | | | | | | | | |
| Dirección | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Nº | | | | |  | | | | | |
| Portal | | | | |  | | | | | | Bloque | | | | | | |  | | | | Escalera | |  | | | | | Piso | | | | | | |  | | Puerta | | | | | |  | | | | | | | | | Local | | | |  | |
| Localidad | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Provincia | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Código Postal | | | | | | | | | | | |  | | | | | |
| Teléfonos | | | | | | | | | | | | | | |  | | | | | | | | | | | |  | | | | | | | | | | | | | | FAX | |  | | | | | | | | | | | | | | | |
| Correo electrónico | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **2.DATOS DEL REPRESENTANTE LEGAL (Deberá constar debidamente acreditada la representación)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nombre | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | NIF | | | | | | |  | | | | | | | | | | | | |
| Dirección | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Nº | | | | |  | | | | | |
| Portal | | | | |  | | | | | | Bloque | | | | | | |  | | | | Escalera | |  | | | | | Piso | | | | | | |  | | Puerta | | | | | |  | | | | | | | | | Local | | | |  | |
| Localidad | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Provincia | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Código Postal | | | | | | | | | | | |  | | | | | |
| Teléfonos | | | | | | | | | | | | | | |  | | | | | | | | | | | |  | | | | | | | | | | | | | | FAX | |  | | | | | | | | | | | | | | | |
| Correo electrónico | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **3.-DIRECCIÓN DE NOTIFICACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ●ÚNICAMENTE PARA PERSONAS FÍSICAS (Rellenar solo en el caso que sea distinta a la del solicitante) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dirección | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Nº | | |  | | | | |
| Portal | | | | |  | | | | | | Bloque | | | | | | | |  | | | Escalera | | |  | | | | | Piso | | | | | |  | | | Puerta | | | | |  | | | | | | | | | Local | | | |  |
| Localidad | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Provincia | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Código Postal | | | | | | | | | | | |  | | | | |
| ●PARA PERSONAS JURÍDICAS Y ENTIDADES OBLIGADAS, LA NOTIFICACIÓN SE PONDRÁ A DISPOSICIÓN EN LA DIRECCIÓN ELECTRÓNICA HABILITADA DEL SOLICITANTE/DECLARANTE Y CARPETA CIUDADANA.  (Ley 39/2015, de 1 de octubre, del Procedimiento Administrativo Común de las Administraciones Públicas) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Si desea recibir un correo electrónico de aviso en el momento de la puesta a disposición de la notificación, indique la dirección: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Correo electrónico | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **4.FORMA PREFERENTE DE CONTACTO** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | Teléfono | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | Correo electrónico | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **5.DATOS DE LA ACTUACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | **Parcelación** | | | | | | | | | | Número de parcelas: | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | **Segregación** | | | | | | | | | | Número de parcelas: | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | |  | | | |  | | | | | Suelo urbano | | | | | | | | | | |  | | | | Suelo no urbano | | | | | | | | | | | | |  | | | | | | | | |  | | |
| ■ **Identificación de la finca** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dirección | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Nº | | | | |  | | | | | |
| Portal | | | | | |  | | | | | | Bloque | | | | | | |  | | | | Escalera | |  | | | | | Piso | | | | | | |  | | Puerta | | | | | |  | | | | | | | | | Local | | | |  | |
| Referencia Catastral | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ● ¿Presenta la solicitud por **Requerimiento** del Ayuntamiento? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | NO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | SI | | | Indicar nº del expediente del requerimiento: | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| ● ¿Es una **Legalización**? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | NO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | SI | | | Indicar nº del expediente del requerimiento: | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **6.OBSERVACIONES** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **7.DOCUMENTACIÓN APORTADA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tipo de documento | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Se aporta en la solicitud | | | | | | | | | |
| 1.1 | | | | ●Plano de situación a escalas no inferior a 1:1000 en suelo urbano y 1:5000 en suelo no urbanizable. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | |
| 1.2 | | | | ●Plano topográfico de información a escala 1: 500 en el que se sitúen los lindes de las fincas aportadas y se representen los elementos naturales y constructivos existentes, así como las determinaciones de los Planes de Ordenación vinculantes. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | |
| 1.3 | | | | ●Plano de parcelación de las fincas que resulten a la misma escala. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | |
| 2.1 | | | | ●Memoria en la que se haga referencia al Plan que establezca las condiciones de parcelación, se describa la finca a parcelar, se justifique jurídica y técnicamente la operación de parcelación y se describan las parcelas resultantes con expresión de sus superficies, longitudes de linderos y localización. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | |
| 2.5 | | | | ●Certificado de dominio y estado de cargas, que puede obtener en el Registro de la Propiedad, u otro documento que acredite la propiedad de la finca o fincas objeto de parcelación. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | |
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| **8.FIRMAS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Alcobendas, a | | | | | | | | | | | | | | | | | | | | | | | | |  | | | de | | | |  | | | | | | | | | | | | | | | | | | | | de | | |  | | | |
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|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Firma del Propietario o representante** | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **INFORMACIÓN SOBRE PROTECCIÓN DE DATOS (REGLAMENTO EUROPEO 2016/679 de 27 abril de 2016)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Responsable:** | | | | | | | | | | | | DIRECCIÓN GENERAL DE LICENCIAS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Finalidad:** | | | | | | | | | | | | Gestión de licencias y declaraciones responsables de obras y actividades. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Legitimación:** | | | | | | | | | | | | Cumplimiento de una obligación legal del responsable del tratamiento. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Destinatarios:** | | | | | | | | | | | | No se cederán datos a terceros, salvo obligación legal. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Derechos:** | | | | | | | | | | | | De acceso, rectificación, supresión, así como otros derechos, según se explica en la información adicional. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Más información:** | | | | | | | | | | | | Apartado “Aquí Protegemos tus Datos” de la web municipal: www.alcobendas.org | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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